

HENDRY

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PROFILE

Bachelor of Law graduate from Universitas Atma Jaya Yogyakarta with a GPA of 3.58/4.00 (Cum Laude). Experienced in legal document drafting, legal research, and litigation support through internships at the Peradi Sleman Legal Aid Center and the Yogyakarta Special Region High Prosecutor's Office. Open to career opportunities as a Legal Officer, Compliance Staff, Law Firm Associate, or in Legal Administration.

EDUCATION

Universitas Atma Jaya Yogyakarta

2022 – 2026

Bachelor of Laws (S1) | GPA: 3.58/4.00 (Cum Laude)

Thesis: "Garuda Indonesia Airline's Liability for Lost or Damaged Checked Baggage"

Relevant Coursework: Labor Law, Corporate Law, Civil Law, Transportation Law, Criminal Law.

EXPERIENCE

Peradi Sleman Legal Aid Center

Jan 2026 – Present

Paralegal

- Drafted legal documents including powers of attorney, legal notice, moment of defence, and other legal documents.
- Assisted clients during Police Investigation Reports and mediation proceedings.
- Conducted legal research to support case analysis and document preparation.
- Prepared, organized, and maintained case files for court administration purposes.
- Supported client consultations and provided preliminary legal information under the guidance of the legal team.
- Observed court proceedings to gain direct understanding of litigation processes and judicial procedures, and prepared key hearing notes subsequently reported to senior associates.

Yogyakarta Special Region High Prosecutor's Office

Jul 2025 – Aug 2025

Legal Intern

- Reviewed case files and assisted in analyzing the application of legal articles in criminal cases.
- Supported administrative processes for case files and systematic legal documentation.
- Observed court proceedings directly to understand litigation processes and judicial procedures.
- Assisted legal administration activities through organization and verification of case documents.
- Supported the monitoring and tracking of case status from investigation stage through to court verdict.

PT Margatama Jaya Bersama

Jun 2023 – Aug 2023

Legal Intern

- Verified the completeness of seafarer documents in accordance with applicable regulations.
- Assisted in systematic document and case archive management.
- Verified the validity and expiry of seafarer documents, including certificates of competency and seaman's books, in accordance with applicable regulations.
- Prepared and managed HR administration and reporting using Microsoft Office.

TikTok | Self-employed

Jun 2022 – Present

Content Creator

- Organically grew account to 235,000+ followers.
- Achieved 35 million+ views within 7 days, reflecting content consistency and strong performance.
- Accumulated 85 million+ total likes, demonstrating high audience engagement.
- Increased engagement rate by +364% in 7 days through trend-based content strategies.

ORGANIZATIONAL EXPERIENCE

ROG Innovation Goes To Campus

Brand Ambassador

- Led presentations and discussions across various campus tour activities.
- Introduced the latest ROG & ASUS TUF products and innovations to students and university communities.

Law Career Day

Liaison Officer

- Accompanied Yogyakarta Law House representatives and ensured all their needs were met throughout the event.
- Managed communication between the organizing committee and external parties effectively.
- Coordinated schedules and event flow to ensure timely execution of all activities.

SKILLS & COMPETENCIES

Legal Skills: Legal Document Review, Contract Drafting & Review, Legal Research, Legal Drafting, Legal Analysis, Litigation Support, Legal Due Diligence, Legal Opinion, Case Management, Regulatory Compliance, Court Administration, Document Management.

Soft Skills: Professional Communication, Negotiation, Teamwork, Analytical Thinking, Problem Solving, Client Handling, Attention to Detail, Time Management, Adaptability, Hard Working, Highly Motivated, and Self-Disciplined.

Technology: Legal Database Research, Canva, Google Workspace, Microsoft Office (Word, Excel, PowerPoint).