

Hiring Manager
HMP Law Firm

Dear Hiring Manager,

I am writing to express my interest in the legal staff in intellectual property at HMP Law Firm with a recent law degree from Trisakti University and a focus in Business Law, I am eager to apply my academic knowledge and passion for law to contribute to your team. I have also completed an internship at PT. Bumi Resources Tbk, and this experience has allowed me to develop an understanding of legal processes, as well as the ability to collaborate effectively with colleagues.

In addition, I have also completed the Advocate Professional Education (PKPA) program organized by peradi. I have a strong interest in joining because I can apply the knowledge and experience I gained from my studies and internship to be implemented at HMP Law Firm.

I would appreciate the opportunity to further discuss how my skills and qualifications align with the needs of your firm. I have attached my resume for your review and look forward to the possibility of speaking with you in person. Thank you for considering my application.

Sincerely,
Aryo Dewantoro



ARYO DEWANTORO

Tangerang, Indonesia | +62 812 9105 9001 | aryodewantoro21@gmail.com |
linkedin.com/in/aryodewantoro

A Law graduate from Trisakti University, specializing in Business Law. With a strong sense of responsibility, I consistently deliver on my commitments and take ownership of my work. I am interested to learn new things to expand my knowledge and skills in various areas. This enables me to leverage my expertise to address complex problems, working collaboratively with others to achieve exceptional results.

PROFESSIONAL EXPERIENCE

PT. BUMI RESOURCES

Jakarta

Legal Staff Intern

Jul 2023 – Aug 2023

- Provide review and analysis of agreements to ensure compliance with laws and regulations
- Develop partnership agreements that drive business growth
- Collaborate with cross-functional teams to ensure alignment and effective implementation of agreements

ORGANIZATIONAL EXPERIENCE

Pendidikan Khusus Profesi Advokat (PKPA)

2024

- Participated in PKPA, organized by PERADI

PLFAIR

2019

Head of Creative Division

- Coordinate and maintain relationships with PT Bangun Perkasa Adhitamasentra (GRC BOARD) as event sponsors
- Collaborate with cross-functional teams to design, develop, and deliver interactive games and experiences that drive visitor engagement and Coordinate with other division to support event execution

EDUCATION

Trisakti University

Sep 2020 – Feb 2024

Bachelor of Law | GPA: 3.45/4.00

SMA Pangudi Luhur Jakarta

Jul 2017 – Jun 2020

SKILLS

- Language: Indonesia & English
- Technical Skills: Microsoft Office & G-Suites
- Soft Skills: Critical Thinking, Teamwork, Adaptability, Communication, Initiative, Problem Solving, Creative Thinking

OTHER EXPERIENCE

Trisakti University

- Latihan Kepemimpinan Manajemen Mahasiswa Tingkat Dasar, Badan Eksekutif Mahasiswa Fakultas Hukum