

Jeryco Tjen

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11480)

February 21, 2025

HR Department Hendarsam Marantoko & Partners

Plaza Basmar 2nd Floor, Room 2.6,
Jl. Mampang Prapatan Raya No. 106
Jakarta Selatan, 12760

Dear HR Hendarsam Marantoko & Partners

I am writing to express my interest in securing a Legal Intern at Hendarsam Marantoko & Partners. I am a fresh graduate and hold a bachelor of law degree at Podomoro University, specializing in business law. I have enthusiast and passion in business law especially bankruptcy, insolvency, and restructuring law. I have maintained a 3.73 GPA through a well-balanced program of study, enhancing my analytical and technical skills while building my teamwork and leadership capabilities through organization. My academic background, business law knowledge and legal practical provided me with the credentials needed to thrive as a Legal Intern.

During my college period, I have gained internship experience at Arifudin & Susanto Partnership (hereinafter referred to as “**ASP Lawfirm**”), a law firm specializing in bankruptcy and debt restructuring. My internship spanned 7 months, from June 3, 2024, to December 31, 2024. Additionally, I completed a 1-month and 15-day internship at the House of Representatives, focusing on online media analysis. In terms of organizations, I served as the Chairperson of the Business Law Student Association for a year. I also held the positions of Mr. Podomoro University in 2022, Chairperson of the Podomoro University Fightclub from 2023 to 2024, and Chairperson of the Podomoro University Campus Ambassador in early 2023. I believe my experiences in both legal matter and organization not only build my teamwork and leadership capability, but also make me understand how important it is to have great team dynamics in today’s multi-disciplinary business environment.

To date, my experience as a legal internship in ASP Lawfirm and many organizations extremely rewarding and productive. I strongly believe that law is a discipline that will force me to view problems not only from the client’s standpoint but also from a marketplace, best practices and “think out of the box” point of view.

I would appreciate the opportunity to interview with Hendarsam Marantoko & Partners for the Legal Intern. Please find enclosed my resume for your review. I can be reached via email at jeryco994@gmail.com or by phone at +62 81287016315.

I enthusiastically look forward to hearing from you soon. Thank you for your time and consideration.

Sincerely,

Jeryco Tjen

Jeryco Tjen

Citra Garden 1, Jakarta Barat 11480.

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SUMMARY PROFESSIONAL

I am a Fresh Graduate Bachelor of Law with a Cumulative Grade Point Average 3.73 looking for opportunities in legal compliance, regulation searching, and legal drafting with a background in bankruptcy, insolvency, and restructuring law.

EDUCATION

SMA Negeri 2 Jakarta	2018 – 2021
Podomoro University	2021 – 2025
- Bachelor's degree of Business Law, Faculty of Law - GPA: 3.73/4.00	

WORK EXPERIENCE

Staff of Marketing Podomoro University (PUCA)	January 2022 - February 2022
Internship program at Media Analysis Department in Dewan Perwakilan Rakyat Indonesia	July 2023 – August 2023
Legal Intern at Arifudin & Susanto Partnership	June 2024 - December 2024

ORGANIZATION EXPERIENCE

Founder of “Freshday1.0”	2022 – Present
Founder of Podomoro University Fightclub	January 2022
Head of Podomoro University Campus Ambassador	January 2022 - February 2022
Head of Liaison Officer & Security at “Pytheas” Event	July 2022
Head of Liaison Officer at “Natal” Event	December 2022
Chief Production of “Anak Yang Hilang” Event	March 2023
President of HIMA Business Law Program 2022 –	2023
Mr Podomoro University 2022	-2023

- President of Rever Podomoro University **2022 – 2023**
- Head of Event “National Koluchstyl Competition” **June 2023**
- Head of Event “Fightday1.0” **October 2023**
- Head of Event “Combatday2.0” **February 2024**
- Head of Event “Podomoro Sport Show Series 1” **May 2024**
- Supervisor of “Skyscraper Run” Event **October 2024**

ACHIEVEMENTS

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- 3rd Place at “National Karate Kyokushin 2023” Event **June 2022**
 - Fashion Show Model at “Festival of Youth” **May 2023**
 - 3rd Place at “National Koluchstyl Competition” Event **June 2023**
 - 1st Place at “Fightday1.0” Event **October 2023**

SKILL & KEY COMPETENCIES

Technical Skills

- Microsoft (Word, Excel, Powerpoint)
- Google suits (Docs, Sheets, Slides, Form)

Soft Skills

- Communication
- Attention to detail
- Legal Research
- Legal Opinion
- Cooperation/teamwork
- Flexibility

Language

- Indonesia (Native)
- English (Average)

Transcript

	MK Code	Course	Credit	Score	Grade	Grade Value	Point
1	LAW1103	Introduction to Indonesian Law <i>Pengantar Hukum Indonesia</i>	3	77	B+	3.3	9.9
2	LAW1104	Introduction to the Theory of Law <i>Pengantar Ilmu Hukum</i>	3	86.27	A	4	12
3	LAW1105	Legal English <i>Bahasa Inggris Hukum</i>	2	80.2	A-	3.7	7.4
4	LAW1106	Introduction to Economics <i>Pengantar Ilmu Ekonomi</i>	2	81.61	A-	3.7	7.4
5	LAW1203	Theories of the State <i>Ilmu Negara</i>	3	77	B+	3.3	9.9
6	UGC1103	Thinking and Acting like an Entrepreneurial Leader 1 <i>Berpikir dan Bertindak sebagai Pemimpin Kewirausahaan 1</i>	3	85.2	A	4	12
7	UNC0101	Pancasila <i>Pancasila</i>	2	85.35	A	4	8
8	UNC0102	Religion <i>Agama</i>	2	88.65	A	4	8

Transcript

	MK Code	Course	Credit	Score	Grade	Grade Value	Point
9	LAW1209	Private Law <i>Hukum Perdata</i>	4	82.7	A-	3.7	14.8
10	LAW1210	Criminal Law <i>Hukum Pidana</i>	4	85.05	A	4	16
11	LAW1211	Legal Reasoning <i>Logika Hukum</i>	2	84.1	A-	3.7	7.4
12	LAW2104	Constitutional Law <i>Hukum Tata Negara</i>	3	83.32	A-	3.7	11.1
13	LAW2207	Islamic Law <i>Hukum Islam</i>	2	82.68	A-	3.7	7.4
14	UGC1203	Thinking and Acting like an Entrepreneurial Leader 2 <i>Berpikir dan Bertindak sebagai Pemimpin Kewirausahaan 2</i>	4	87.2	A	4	16
15	LAW1207	Adat Law <i>Hukum Adat</i>	2	79.7	B+	3.3	6.6
16	LAW2108	International Law <i>Hukum Internasional</i>	2	78.85	B+	3.3	6.6

Transcript

	MK Code	Course	Credit	Score	Grade	Grade Value	Point
17	LAW2109	State Administrative Law <i>Hukum Administrasi Negara</i>	3	89.28	A	4	12
18	LAW2110	Commercial Law <i>Hukum Dagang</i>	4	81.9	A-	3.7	14.8
19	LAW2122	Procedure and Practice Private Law <i>Hukum Acara & Praktik Peradilan Perdata</i>	4	75.3	B+	3.3	13.2
20	LAW2123	Procedure and Practice Criminal Law <i>Hukum Acara & Praktik Peradilan Pidana</i>	4	88	A	4	16
21	LAW2124	Contract Law <i>Hukum Perjanjian</i>	3	81.05	A-	3.7	11.1
22	LAW2206	Agrarian Law <i>Hukum Agraria</i>	2	85.3	A	4	8
23	LAW2202	Environmental Law <i>Hukum Lingkungan</i>	2	78.39	B+	3.3	6.6
24	LAW2203	Employment Law <i>Hukum Ketenagakerjaan</i>	2	79.3	B+	3.3	6.6

Transcript

	MK Code	Course	Credit	Score	Grade	Grade Value	Point
25	LAW2209	Theories and Regulatory Drafting <i>Teori dan Praktik Perancangan Perundang-Undangan</i>	3	88.38	A	4	12
26	LAW2210	Inheritance Law <i>Hukum Waris</i>	3	82.48	A-	3.7	11.1
27	LAW2211	Investment Law <i>Hukum Investasi</i>	3	72.55	B	3	9
28	LAW2212	Financial Institution Law <i>Hukum Lembaga Keuangan</i>	2	81.6	A-	3.7	7.4
29	LAW2213	Procedure and Practice Administrative Law <i>Hukum Acara & Praktik Peradilan Tata Usaha Negara</i>	4	83.53	A-	3.7	14.8
30	LAW3165	Tax Law <i>Hukum Pajak</i>	3	82.68	A-	3.7	11.1
31	UNC0202	Indonesian Language <i>Bahasa Indonesia</i>	2	88.5	A	4	8
32	LAW3106	Contract Drafting <i>Perancangan Kontrak</i>	2	78.25	B+	3.3	6.6

Transcript

	MK Code	Course	Credit	Score	Grade	Grade Value	Point
33	LAW3110	Intellectual Property <i>Kekayaan Intelektual</i>	3	85.6	A	4	12
34	LAW3112	Property Law <i>Hukum Properti</i>	3	76.1	B+	3.3	9.9
35	LAW3113	Arbitration and Alternative Dispute Resolution <i>Arbitrase dan Alternatif Penyelesaian Sengketa</i>	3	78.2	B+	3.3	9.9
36	LAW3114	Criminal Aspect in Business <i>Aspek Kejahatan dalam Bisnis</i>	3	86	A	4	12
37	LAW3115	ASEAN Legal Aspect <i>Aspek Hukum ASEAN</i>	2	84.9	A-	3.7	7.4
38	LAW3116	Cyber Law <i>Hukum Siber</i>	2	85.6	A	4	8
39	LAW3117	Commercial and Business International Transaction Law <i>Hukum Perdagangan dan Transaksi Bisnis International</i>	2	77.6	B+	3.3	6.6
40	UGC0101	Creative Thinking and The Power of Simplicity <i>Berpikir Kreatif dan Kekuatan Berpikir Lugas</i>	2	93.5	A	4	8

Transcript

	MK Code	Course	Credit	Score	Grade	Grade Value	Point
41	UGC0102	Rhetoric in English Language <i>Retorika dalam Bahasa Inggris</i>	2	89.15	A	4	8
42	LAW3218	Legal Method and Writing <i>Metode Penelitian dan Penulisan Hukum</i>	4	83	A-	3.7	14.8
43	LAW3219	Ethics in Legal Profession <i>Etika Profesi Hukum</i>	2	76.25	B+	3.3	6.6
44	LAW3220	Philosophy of Law <i>Filsafat Hukum</i>	2	83.48	A-	3.7	7.4
45	LAW3221	Consumer Protection law <i>Hukum Perlindungan Konsumen</i>	2	93.8	A	4	8
46	LAW3222	Economic of Law <i>Hukum Ekonomi</i>	3	93.5	A	4	12
47	LAW3223	Bankruptcy Law <i>Hukum Kepailitan</i>	3	86.68	A	4	12
48	LAW3224	Entertainment Law <i>Hukum Impresariat</i>	2	88.3	A	4	8

Transcript

	MK Code	Course	Credit	Score	Grade	Grade Value	Point
49	LAW3225	Human Right Law <i>Hukum Hak Asasi Manusia</i>	2	84.48	A-	3.7	7.4
50	LAW3226	Legal Audit & Legal Opinion for Corporate Action <i>Pemeriksaan Hukum dan Pendapat Hukum untuk Aksi Perusahaan</i>	2	84.8	A-	3.7	7.4
51	UNC0201	Citizenship <i>Kewarganegaraan</i>	2	85	A	4	8
52	LAW4127	Skripsi <i>Thesis</i>	6	-	A-	3.7	22.2
53	LAW4280	Magang <i>Internship</i>	3	-	A	4	12
Total			144	-	-	-	536.40

Grade : A = 21 | A- = 17 | B+ = 12 | B = 1 | B- = 0 | C+ = 0 | C = 0 | D = 0 | E = 0

Total Credit : 144 | Total Point : 536.40 | IPK : 3.73