



SILVIA YASMIN PUTRI ANDRIANTO
Undergraduate Law Students at Universitas Indonesia

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Summary

A third-year law student at Universitas Indonesia with a highly committed, diligent, and passionate in the field of Law. Various leadership experiences have brought Silvia Yasmin to be an adaptive person, accustomed to a high-pressure work environment, and able to work as a team or individually. Actively pursuing a legal internship.

Education

UNIVERSITAS INDONESIA Depok, Jawa Barat
Undergraduate in Law 2021 – Present
Current GPA: 3.42/4.00

SMA NEGERI 14 JAKARTA East Jakarta, DKI Jakarta
Majored in Social Science 2018 – 2021

Work Experience

Kementerian Hukum dan Hak Asasi Manusia January 2023 – February 2023

Legal Intern – Instruments of Human Rights

- Prepared documents for national and international gatherings with other ministries, institutions, or non-profit organizations.
- Reviewed and analyzed Human Rights Law and its evaluation.

Organizational Experiences

“JABENSTAR” Youth Organization January 2023 - Present

Vice Head of Event Division

- Planned and executed Indonesian Independence Day for 400+ heads of families from 3-60 years old, achieving a 100% success rate.

PERS, FOTOGRAFI, FILM, DAN MUSIK MAHASISWA

Head of External Bureau

February 2023 - Present

- Responsible for managing all aspects of PERFILMA's social media presence and execution of 50+ social media posts to maintain the organization's brand.
- Conceptualizing 17 programs from the External Bureau along with the 3 Vice Heads.
- Maintaining communication between PERFILMA FH UI with other similar organizations and external stakeholders such as media partners, community partners, etc.
- Successfully making content as community partners PERFILMA x Antarasuara and reaching 10k+ views.

PERANCANGAN DOKUMEN DAN PENULISAN HUKUM (PODIUM) February 2022 – December 2022

Staff of Public Relations

- Managed and optimized Podium's social media channels designing posters, and conceptualizing events.
- Held various events and was selected as Person in Charge of Studi Banding Podium FH UI 2022.
- Active as Master Ceremony in several events held by Podium FH UI 2022.
- Selected as Person in Charge of the Media and Publication Division in Podium Academy 2023.

Volunteers

DAYS OF LAW CAREER 2023 October 2022 – March 2023

Vice Head of Public Relations Division

- In charge and responsible for DOLC's social media presence and execution of 30+ social media posts.
- Lead a team consisting of 9 members as Vice Head along with Head and others Vice Head.
- Planned and executed a Law Firm visit to Hadiputranto Hadinoto & Partners (HHP) and successfully brought 33 participants.
- Planned and executed the “DOLC on Air” program, focusing on Legal Career Path in Law Firm and Government Employees, achieving 300+ views.

INDONESIAN LAW DEBATING COMPETITION 2023

October 2022 – March 2023

Vice Head of Pre-Event Division

- Developed concepts and strategies for ILDC's talk shows.

ASIAN LAW STUDENT'S ASSOCIATION ENGLISH COMPETITION 2022

June 2022 – August 2022

Staff of Speech Division

- Coordinating execution of speech competition and necessary documents regarding the speech competition.

JAKARTA INTERNATIONAL MODEL UNITED NATIONS 2022

January 2022 – August 2022

Liaison Officer

- Accompanied 30 delegation of UNEP.
- In charge of sending important documents, remind delegates of important dates about JMUN 2022, etc.

Skills

- Skills: Teamwork, communication, organizational, critical thinking, strategic planning, detail-oriented, research and analytical skills, and decision making.
- Technical Skills: Proficiency in using Microsoft Office (Word, PowerPoint, and Excel), Google Suites (Docs, Slide, Spreadsheets), Canva, and Adobe Photoshop.