

Maulana Kusuma Budiaji, Associate

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PROFILE

A highly motivated and hardworking individual, ambitious and open-minded person. I can assure you that, I'm able to perform multitasking effectively and efficiently. I'm also able to take responsibility as a team member or team leader. I'm seeking a challenge in a role that will allow me to use my legal skills and knowledge, thus which can lead to both professional and personal opportunities for growth.

EMPLOYMENT HISTORY

Jan 2022 — Present

Associate, CSI Law Firm

Jakarta

Most of the clients are engaged in the financial technology sector. Therefore I'm responsible for:

- PSE and/or association (such as AFTECH) registration;
- Compliance on behalf of the client for the association (such as AFTECH), Bank of Indonesia, and/or OJK;
- Communicate with the Firm's clients and others;
- Conduct research and analysis of legal problems;
- Structure, draft, and review reports and other legal documents; and
- Providing legal advice and legal opinion to clients in Corporate matters.

Apr 2021 — Jan 2022

Legal Supervisor, PT Umara Nikmat Boga

Jakarta

I was responsible for:

- Monitoring and updating laws & permit information files;
- Drafting & reviewing agreement;
- Legal documents preparation;
- Assisting another department for legal insight; and
- Communicating with third parties.

Sep 2020 — Apr 2021

Corporate Secretary, PT Onix Capital Tbk.

Jakarta

Assigned to be a secondment from AGPR Law Firm to act as Corporate Secretary for PT Onix Capital Tbk (The Company).

I was responsible for:

- Monitor the Company's compliance with the Company Law and other statutory provisions, the Articles of Association, Financial Services Authority, and Capital Market rules, and related statutory regulations;
- Submit annual & incidental reports to Financial Services Authority and Indonesia Stock Exchange;
- Conduct General Meeting of Shareholders, as well as become the minutes of such meetings; and
- Inform the BOC and the BOD of any relevant regulatory changes and that they understand their implications.

Nov 2019 — Apr 2021

Associate, AGPR Law Firm

Jakarta

I was part of the Capital Market and General Corporate team. I assisted 3 IPOs and 2 Right Issues, namely PT Sejahtera Bintang Abadi Textile (SBAT), PT Kurniamitra Duta Sentosa (KMDS), and PT Falmaco Nonwoven Industri (FLMC) for IPO and PT Bank Mayapada Internasional Tbk. (MAYA) 8th Right Issue and PT Sejahteraya Anugrahjaya Tbk. (SRAJ) 2nd Right Issue.

I was responsible for:

- Assist clients to perform Corporate and/or Capital Market matters
- Communicate with the Firm's clients and others;
- Conduct research and analysis of legal problems;
- Structure, draft, and review reports and other legal documents; and
- Providing legal advice, legal opinion, and legal due diligence to the clients in Corporate and/or Capital Market matters.

Sep 2019 — Nov 2019

Trainee Associate, A.M | Oktarina Counselors at Law

Jakarta

I was part of the Corporate Commercial team and I was responsible for:

- Communicate with the Firm's clients and others;
- Conduct research and analysis of legal problems;
- Structure, draft, and review reports and other legal documents; and
- Providing legal advice and legal opinion to the clients in Corporate matters.

Mar 2017 — Mar 2018	Legal Officer, Sungai Budi Group	Jakarta
Assigned under PT Tunas Baru Lampung Tbk. I was part of the Concession team and responsible for:		
• Monitor and update forestry laws information files; • Organize and file legal documents, maintaining a filing system; • Review and/or draft purchase/sales/ logging/transportation agreement; • Accompanied third parties to check legal documents required in the concession for logging; and • Draft business emails for correspondence.		

INTERNSHIPS

May 2015 — Jul 2015	Intern, Directorate General of Human Rights	Jakarta
• Conduct research, summarize, and present about the International Human Rights Conventions; and • Minutes of meeting on Directorate General of Human Rights concerning drafting a guidebook about religious tolerance.		

EDUCATION

2018 — 2019	Master, Universitas Katolik Indonesia Atma Jaya	Jakarta
GPA : 3,66		
Thesis : Case Study of the Tobacco Plain Packaging Act under International Trade Law (Studi Kasus tentang Tobacco Plain Packaging Act menurut Hukum Perdagangan Internasional)		
2012 — 2017	Bachelor, Universitas Katolik Indonesia Atma Jaya	Jakarta
GPA : 3,06		
Thesis : Regulation on Orangutan Protection in Indonesia Based on International Environmental Law (Pengaturan Tentang Perlindungan Orangutan di Indonesia Berdasarkan Hukum Lingkungan Internasional)		
2009 — 2012	Diploma, SMA Negeri 77	Jakarta
Social Sciences		

SKILLS	Communication Skills	Experienced	Microsoft Office	Experienced
	Ability to Multitask	Experienced	Ability to Work Under Pressure	Experienced
	Effective Time Management	Experienced	Leadership and Teamwork	Experienced

LICENSES & CERTIFICATIONS

Oct 2019	Ujian Profesi Advokat (UPA)	Jakarta
Passed the Indonesia Advocate Bar Exam (UPA) (PERADI). However, I haven't take the sworn.		
Certificate No: 07-08429/PERADI-PUPA/X/19		
Jul 2019	Pendidikan Khusus Profesi Advokat (PKPA)	Jakarta
A mandatory course before taking a bar exam.		
Certificate No: 07-05713/PERADI-PKPA/VII/19		

COURSES

Apr 2019 — Apr 2019	Strategies for Facing Consumer Lawsuits and Its Development in the Digital Age and Dynamics of Consumer Protection, Hukumonline
Feb 2017 — Apr 2018	English Language, English First (EF)

Nov 2017 — Nov 2017	Pelatihan Pemetaan Potensi dan Resolusi Konflik di Wilayah Kerja IUPHHK-HTI / HA, Yayasan Harmony			
Apr 2014 — Feb 2015	Dutch Language, Erasmus Taalcentrum			
LANGUAGES	Bahasa Indonesia	Native speaker	Dutch	A1
	English	Highly proficient		
HOBBIES	Listening to music, playing video games and doing sports			