



MUNARHANDARU
Bekasi, Indonesia
Mobile: +62 818 922 604
Email: mmunarhandaru@gmail.com

WORK EXPERIENCES

MR Pangaribuan & Partners

Paralegal

May 2021 – Present

- Assist lawyer in litigation cases
- Assist lawyer in preparation of documents including the drafting, reviewing and amending materials
- Attending to clients
- Conducting legal research

Arianto & Partners

Internship

March 2021 – April 2021

- Research about legal cases
- Assist lawyers in solving legal cases in timely manner
- Actively participate and work with the team in client engagements

Luna Dental Rehabilitation

Management Specialist

March 2018 – June 2020

- Identify continuous improvement of business plan
- Manage relationship with key business partners
- Review monthly financial report

EDUCATION

Atma Jaya Catholic University

September 2013 – October 2019

Law, GPA: 3.16

ORGANIZATION EXPERIENCES

Law Festival, Atma Jaya Catholic University

May 2017

Basketball Event Department

Law Sport Day, Atma Jaya Catholic University

April 2017

Basketball Event Department

AWARDS

2nd Place, Law Sport Day Basketball Competition

April 2019

Atma Jaya Catholic University

1st Place, Abascamp Basketball Competition

April – May 2017

Atma Jaya Catholic University

3rd Place, National Basketball Competition

April 2016

Padjajaran University, Bandung

1st Place, National Basketball Competition

October 2015

Pancasila University

3rd Place, Triball Qui Audet Adipiscitur 3 on 3

June 2015

Trisakti School of Tourism

SKILLS

Industry knowledge: Law.

Tools and technology: Microsoft Office.

Languages: Bahasa and English.